

Grad Night Minutes

Meeting Date 2/6/13

Meeting called to order at 7: 04 pm by Mary Curry, President. Mary welcomed those attending for the first time and introduced the board. Maribeth Goldsby, co-vice president, talked about the various sub-committees and encouraged parents to sign-up now to help out.

Minutes of 1/9/13 reviewed. Maribeth Goldsby motioned to approve minutes, Marissa Demes seconded the motion, and minutes were unanimously approved.

Treasurer's Report presented by Vicki Bandurian. Mary Curry motioned to approve, Bernie Bryant seconded the motion and the budget report was unanimously approved. Vicki noted that while the income is low and expenses are high at this time, it is normal for this time of year. Income will pick up, as the largest source of income comes from ticket sales.

Vicki also reminded everyone how to get reimbursed for expenses they incur. A reimbursement form is required along with the receipt. The form can be found on the website, fvhsgradnight.com or you can contact Vicki for assistance.

Chair Reports:

Entertainment: Marissa Demes

- Marissa showed the period wear costumes that students will be able to dress in and have a souvenir photo taken as a keepsake of grad night. They are amazing and this new event should be a lot of fun for the seniors.
- Two chairs are being constructed this year so we no longer have to rent them yearly.

Food: Cathy Finley

- Maribeth Goldsby reported that the committee meets weekly and is making good progress on food for the evening.

Tickets: Rhonda Webber

- Ticket sales are low, although cost is \$100 now, only a few have been sold. Sales generally pick up around April.

Dine-Out: Michelle McNeil – not in attendance

Decorations:

- A new chair volunteered to head the Decorations committee – Stephanie Vogen

Prizes: Bernie Bryant

• Bernie reported that most of the prizes have been purchased; approximately \$12k has been spent. The remaining prizes will be from donations. Large items, particularly sports items are needed. Gift cards and gift baskets are also needed. In May, Bernie will need several people to help assemble and wrap the prizes.

Volunteer Sign-ups: Louise Proli

- Volunteers are needed for cleanup starting around 3 am. Request for help has been sent out to many local organizations, but none have responded.

Construction: Bill Bryant

- Position has been filled

Advertising/Publicity/Marquee: Marilyn Angell-Bailey

- An article was sent to FV Living to be posted on their website and published in the next edition.

Donations: John Johlic

- Over 100 letters have gone out to local businesses requesting donations.

Game Booths: OPEN POSITION _____

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Security: John Johlic

- Nine people will be interviewed; six will be chosen to put up the fence.

Mug Sales: Susan Castellanos

- Susan showed three sample mugs that we could order; blue, white and clear. The blue mug was nice but smaller than previous mugs and it would be difficult to write 800+ names on it, a glass mug pilsner style, and the white mug that has been used in the past. Susan found a vendor that can supply cheaper mugs, Marissa Demes recommended not to change vendors, as the last time we opted for less expense mugs many came broken. The current vendor has been used for the last 5 years and we have very few broken mugs and they are good quality. After discussion, the committee voted to stay with the white mugs and use the same vendor.

Photography: Lisa Sanders – not in attendance

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Webmaster: Melissa Bernardin

- Scrip sales information is now available on the website, including the order form.
- If you have information that you want posted on the website, send it to Melissa and she will get it posted.

Nurse: Helen Sachetti – Not in attendance

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Misc Items:

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Meeting adjourned by Mary Curry at 8 pm.

Next regular committee meeting will be on Wednesday, March 6 @ 7pm.

Minutes were completed by Lynne Ichiyama.